

Academic Writing Skills' Workshop, GSGS, University of Cologne

Topic	Academic Writing Skills
Participants	ca. 12 PhD students from graduate schools
Venue	University of Cologne
Date & Time	2 nd February & 9 th March 2018: 9:30 – 17:00
Aim	<p>To improve the style and structure of the participants' English academic papers. After the workshops the participants will have a better understanding of the following</p> <ul style="list-style-type: none">• the writing process and finding a message• classic mistakes made when writing academic English• the structure of an English paper, paragraph and sentence• cultural differences in academic texts• English punctuation• specific vocabulary used in academic English and internet tools• how to re-write text to improve readability• writing abstracts and titles and what reviewers and editors are looking for in a paper• correcting one's own work• journal analysis• what one can learn from native speaker papers
Content & Format	<p>The workshop will contain information on structuring and writing an English language paper and abstract, vocabulary and punctuation, cultural differences in academic papers, what reviewers are looking for, learning from native speaker papers and correcting one's own work. The workshop will be conducted entirely in English and will contain group work and exercises.</p> <p>Text correction will be provided for participants' texts as required (ca. 1500 words per participant). The deadline for sending the texts to the facilitator is 19th February 2018.</p>

Content of Workshop

Day 1

Introductions and start-up General introductions and discussion on academic writing	9:30 a.m.
The writing process Steps in writing a scientific paper	10:30 a.m.
Break	11:00 a.m.
Structure and style A discussion on the structure and style of Anglo-Saxon papers, paragraphs and sentences	11:15 p.m.
Lunch	12:30 p.m.
Classic mistakes made in academic texts An exercise on mistakes commonly made in English academic texts	1:30 p.m.
Break	3:00 p.m.
Punctuation Information about English punctuation (in particular the comma)	3:15 p.m.
Academic vocabulary Exercises and information on specific academic vocabulary and internet tools for improving vocabulary	4:00 p.m.
Making texts more readable Information on what style guides on good academic writing currently recommend	4:30 p.m.
End of day	5:00 p.m.

Day 2

Re-writing exercises Exercises related to what had been learnt during the first day and from text correction	9:30 a.m.
Break	11:00 a.m.
Titles, abstracts and reviewers expectations of papers Discussion on writing titles and abstracts and what reviewers are looking for	11:15 a.m.
Lunch	12:00 p.m.
Correcting one's own work Information on tools/methods available for correcting one's own work	1:00 p.m.
Journal analysis Identification of journals suitable for publication	1:30 p.m.
Break	2:30 p.m.
Learning from native speaker papers Exercises to examine how native speakers write in their papers	2:45 p.m.
Feedback and review of lessons learnt	3:45 p.m.
Time for individual questions	4:15 p.m.
End of Workshop	5:00 p.m.