Graduate School of Geosciences

Application for a Training & Networking Grant, 20

[e.g. 2024A]

Conference   Summer School   Course

Please read the guidelines overleaf

Doctoral subject	Geography	Geophysics or Meteorology	Geology & Mineralogy or Crystallography
Applicant's name (doctoral candidate)			Matriculation No.
Applicant's address			
Applicant's phone & e-mail	Phone:		E-mail:
Full name, location & web link of conference / course / summer school			
	url:		
Dates:	**Start:**		**End:**
For conferences only: indicate presentation type, if known. Proposed title of presentation	Oral presentation		Poster presentation
Motivation and relevance to your project. + for conference: what you propose to present.			
Estimated costs of event or trip	Attach an overview of the estimated costs of your participation (fees, travel costs, accommodation, and subsistence); include evidence or proof wherever possible. Read the guidelines. **Give sum here:** €		
Specify any funding you have applied for/obtained from outside the GSGS.	Funding agency: Amount € applied for; approved		
Requested funding from GSGS:	**Total:** €		
Date & signature of **applicant**		I am up to date with my reporting to my TAC and the GSGS	
Support statement by advisor **Advisor** (name & **signature**)	I have checked and support the amount of funds applied for.		

Send this page (+ attachments) to the GSGS office via gradschool-geosci@uni-koeln.de

Guidelines for applications

The Graduate School on Geosciences (GSGS) offers **Training & Networking Grants** to its doctoral candidate members. Their **aim** is to help early-career researchers to expand their professional network and enable them to

- attend useful training courses or summer/winter schools, including online events;
- present their work at national and international conferences (oral or poster presentation).

Prerequisites

- Only complete applications are accepted.
- The applicant should be enrolled in doctoral studies in one of the Geosciences at the Doctoral Office of the Faculty of Mathematics and Natural Sciences of the University of Cologne (UoC) and have signed a supervision agreement with his/her Thesis Advisory Committee.
- Applicants must have signed a supervision agreement with their Thesis Advisory Committee and be up to date with their reporting. The Steering Committee decides on any exceptions.

- Applications can be made

    o for events taking place in the 9 months following the application deadline or

    o for events for which **a compulsory step** (i.e. a binding registration or abstract submission) **is to take place in these same 9 months**. Please state the date and action needed in your motivation.

- Previous GSGS Travel Grants or Training and Networking Grants awarded to the doctoral candidate will be taken into consideration in the selection procedure.
- The acceptance notification from the organiser (for conferences, also the accepted abstract) should be handed in as soon as possible.
- For conferences: in principle, only active participation (oral or poster presentation) is funded; exceptions should be justified by the advisor.
- For conferences: for multiple-author contributions, only the main presenter can apply.
- Successful applicants must submit a short report of their activities for the GSGS website (consult the guidelines) to the GSGS office within two weeks after their return, preferably by e-mail to gradschool-geosci@uni-koeln.de.
- The event can take place up to 6 months after the candidate's thesis defence.

Funding

We cannot guarantee that all funds applied for will be granted. Everyone is asked to keep costs down so that we can support as many people as possible. Advisors are explicitly asked to check and support the funds applied for. In principle, reimbursement of travel expenses will be based on UoC rules (cf. *Landesreisekostengesetz*) and direct costs for flights / train travel will likely be capped according to the flat rates as defined in the regulations of the DAAD (https://www2.daad.de/medien/hochschulen/ww/hspartnerschaften/strp/sp_reisekostendeutsche.pdf).

Application procedure

To apply for a Training & Networking Grant, a full written application should be submitted to the GSGS office **by e-mail** to gradschool-geosci@uni-koeln.de using the application form overleaf; please use typescript and sign the form digitally. Provide evidence for stated amounts wherever possible (e.g. screenshot). The applicant's **advisor** needs to provide a support statement (please note any special justifications needed) and sign the application digitally.

You will receive a confirmation of receipt of your application within two working days.

Application **deadlines are announced on the GSGS website**.

The selection process

After an initial assessment of their completeness by the GSGS coordinator, all applications of a disciplin are forwarded to the respective representatives on the Steering Committee of the GSGS. They rank all applications of their disciplin(s), whenever feasible in consultation with the related institute.

The selection criteria are: the motivation and relevance of the event to the candidate's project or professional development; your application for funding from other sources (this supports your application with the GSGS).

The final decision on the distribution of funds, and of the funding awarded to each successful applicant, lies with the Steering Committee and is subject to the availability of funds. All applicants will be notified of the outcome of the selection procedure within a month after the application deadline.

After approval

Successful applicants should not book any tickets or accommodation for "in person" events until they have received any necessary travel authorization. They will need to apply for reimbursement through the normal channels of the university (usually *Reisekostenstelle*).

The GSGS coordinator should be contacted to arrange the administrative details before handing in any documents. It is the recipient's responsibility to provide all necessary information in a timely manner to allow smooth processes during application and reimbursement.

Should you have any questions, please feel free to contact the GSGS coordinator:

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