



Doctoral student:	Second DC member (DC2):
Advisor (DC1):	Third DC member (DC3):
Project start date:	Estimated thesis submission date:
Meeting date:	Funding source:
Current report: <input type="checkbox"/> Research Plan Progress Report <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/>	

Are you in regular contact with the student? (please give approximate frequency)		
DC1:	DC2:	DC3:

1 Progress of the doctoral research project (comments may be given or expanded overleaf)

a) The minutes of the last meeting on __/__/20__ <input type="checkbox"/> have / <input type="checkbox"/> have not been accepted.
b) Please rate the current detailed research plan, progress report or paper draft and <u>give him/her feedback accordingly</u> . <input type="checkbox"/> very good <input type="checkbox"/> needs some adjustments <input type="checkbox"/> needs major changes <input type="checkbox"/> _____
c) Please rate the project's progress so far. <input type="checkbox"/> according to plan <input type="checkbox"/> slight delays <input type="checkbox"/> considerable delays <input type="checkbox"/> _____
If considerable delays occurred, (1) please briefly state their cause and their estimated extend.
(2) Please propose a mitigation strategy.
(3) Do you think it is realistic for the student to continue to pursue a doctoral degree? <input type="checkbox"/> yes <input type="checkbox"/> no If no, what do you suggest?
d) Are any changes needed in the supervision agreement? <input type="checkbox"/> yes <input type="checkbox"/> no If yes, update the agreement and submit it to the GSGS office.
e) Has a timetable for the next phase of the project been agreed with the student?
f) Has the student familiarised him/herself adequately with relevant academic literature?

2 Networking and personal development

a) Has the student given a presentation in this reporting period? If yes, was it satisfactory? If "no" for either, please comment briefly.
b) Has the student attended any external meetings? If so, please state whether as an observer or presenting a poster / giving a talk.
c) Are any external meetings / stays planned? <input type="checkbox"/> Conference <input type="checkbox"/> Summer School / Course <input type="checkbox"/> Other _____ (please specify) Please give details (Title, location, date) Will GSGS funding be applied for? <input type="checkbox"/> yes <input type="checkbox"/> no



3 Training needs

a) Does the student have any (further) training needs? <input type="checkbox"/> yes <input type="checkbox"/> no Please consider any academic, technical, language, presentation, social and transferable ("soft") skills.
b) If yes, please specify: (1) type of training: (2) where it could be obtained (if known)? (3) when it is planned? (4) would you like the GSGS to organise it? <input type="checkbox"/> yes <input type="checkbox"/> no

Space for further comments

4 Next report and next meeting

The next progress report is due at the GSGS office by _____ [date] (Doctoral Committee to set a date 9 (±2) months after current deadline). Note: the next report should be send to the DC members at least 1 month before this date. You might also want to fix a date for your next meeting at least 2 weeks before this due date.

Advisor & first DC member	_____	Date _____
Second doctoral committee member	_____	Date _____
Third doctoral committee member	_____	Date _____
Doctoral student	_____	Date _____

NOTE: Students must not sign this form until the doctoral committee members have completed their sections and signed it.

Doctoral students: Send a **scan of the signed Doctoral Committee members' feedback form(s)** along with a **PDF of your detailed research plan or progress report** to gradschool-geosci@uni-koeln.de by the deadline (see your supervision agreement for the former and the last feedback form for the latter). Do not forget to include a scan of the signed "Activities" form, if you want to accrue any GSGS points.