Template for GSGS Grant reports

By accepting a GSGS Grant, its recipients agree to send a report of start-up honour or fellowship main activities and achievements within two weeks after their funding period; these reports are published on the GSGS website.

Please use this template for your report.

The report should be in **English** and **no more than a page A4** long.

Please list the following information at the top of your report:

- Type of Grant (start-up honour or fellowship grant)
- Grant period (from-to)
- Research location (city/country, if outside Cologne)
- Author name (First name & Last name)
- Author’s position (M.Sc, B.Sc, PhD student, postdoc)
- Author’s institute
- Author’s project (working) title
- Supervisor
- Prospective (submission or defense date for fellowships)
- Future aspirations

- If possible: provide link to online publications published during the grant period

- One picture that can be used on our website (including **copyright information**)

Example

**Fellowship Grant**
4-7 Nov 2014  
Jena, Germany

**Marina Mustermann**
PhD student  
PhD project: “The history and development of YYY”  
Institute of Geology  
Thesis: *The development and history of ZZZ*  
Professor Dr. XXX (working group)

Defense: April 2015

Please, keep in mind that your report will be published on the GSGS website. Therefore, do not forget to provide copyright information for pictures and state the authors of quotations.

As the author you will be responsible for the content of your report. We will review your report for obvious flaws, but please review it before you hand it in and make sure that your text is coherent and understandable for a wide range of possible readers.